

## ***November 17, 2008 Mill Cities Relay Meeting***

1. Budget Report: There have been two deposits and a couple of payments made, the largest being a 50% deposit on the giveaways. The balance has remained stable.
2. The Nashua YMCA is moving and the new location is not yet known. This will be discussed more after this year's event.
3. Due to difficulties placing a portajohn at the first and fourth hand-offs, it is being looked into renting one portajohn and placing it on a trailer and moving it from the first to the fourth handoff.
4. The website will be updated as needed and club reps should refer their club's runners to the site for information.
5. Marshall has purchased vests and gym bags to be sold at the relay. Bags will sell for \$40.00, vests for \$45.00. Total cost for the merchandise was \$3,100.00.
6. The giveaways were ordered, deposit made and a picture of the bag was passed around. 1000 bags were ordered.
7. Race numbers and pins were ordered.
8. Phil Quinn Award flyers and plaques for the bricks need to be ordered.
9. Cote's Market will provide 6 buckets of soup.
10. We have Sean "the hitman" for our DJ and the Gobshites, a live band, will play downstairs beginning at 2pm.
11. LaBrode will take care of the bricks and marking of the course.
12. Insurance certificates have been obtained and portajohns ordered.
13. We may order action bands for use in place of the batons if the cost is reasonable.
14. Packet pickup will be at Whirlaway on 12/6 from 10 am to 3 pm. There will be a group getting together to get the packets ready.
15. Methuen police detail is set, Rosa has tried contacting Lawrence Police and is awaiting a response.
16. Skip will do a final course check on race morning.

17. The finish line site needs to be updated on the web site.
18. There was a detailed discussion on each club's race day volunteer duties. Please see web site and confirm with your club's volunteers.
19. Sunshine start is 8:45; sunset start is 11:15.
20. There was information given at the last meeting that Mystic Runners no longer wanted to compete in the relay. However, they were present at this meeting and will be competing.
21. Al will find someone to present this year's Phil Quinn Award.
22. The snow plan and cancellation plan were reviewed.
23. The committee's dinner will be held in either January or February. Email will be sent out with a couple of dates to chose from.