

## Mill Cities Relay Event Committee Meeting Minutes

30 January 2004

Knights of Columbus

Present: Dave Camire, Skip Cleaver, Dave LaBrode, Tom Raiche, Ed Mahoney, Chip Mann, Jim Gilford, Marshall McCloskey, Gary Freedman, Carol Zanni, Jeff Gould, Bob Menzie, reps from Sandown RR in place of Steve Grande-Jim and Paula and Jeff's friend Zack

1. Budget Report: All bills have been paid to date, and all money received has been deposited. As of today (2/2/04), after paying for the portajohns, our balance is \$1,826.93. Outstanding expenses, due race day, are the hall, beer, food, cook, and DJ. I went over the expenses of last year's race and the total paid out race day and the following week was \$2,047.80. So I am hoping for lots of merchandise sales race day to keep us in the black for this December's relay.
2. Giveaways: 122 teams entered, may have 4 or 5 more and there may not be enough shirts. If teams that registered back in December do not show, the extra shirts will be made available. Gary will take care of the shirts. Those not receiving shirts could also receive gloves or a mug. On-line registration, and in fact, all registration, closed 1/31/04.
3. The web site will be updated. As of today, it does not look like we will be running on the bike trail. Clubs responsible for the intersections at the bridges are encouraged to wear reflective vests. The University Bridge is closed.
4. Food: Roger will bring soup, cups and spoons. Jackie will be in touch with Hank and also pick up the utensils this year.
5. Shaun Harrington, the DJ is all set.
6. Dave LaBrode will mark the course the end of this week, depending on the weather. Skip will put out signs race morning, with Dave Camire's help.
7. Insurance certificates were once again obtained. They are good through the end of this year.
8. The Nashua YMCA and portajohns are all set.
9. Winner's Circle Running Club and Gate City Striders will coordinate number pickup.
10. Dave C. will obtain the permit from the high school this week.
11. The town of Methuen and the Lawrence Auxiliary Police are all set.
12. A proposal was made to time each leg, for all teams. This would require 2 volunteers at each exchange, one to write down numbers, the other to click off times on the time machine. Jim Gilford made a motion to do this next year, as time was short. This was seconded. Discussion followed. A trial may be done this year, as an experiment.
13. Exchange zones were reviewed. There will be a clock at every exchange point.
14. The Hall is all set.
15. LaBrode is the Emcee, Dave C. will present the 20-year awards and Skip will present the Phil Quinn award.
16. A sweep vehicle may be needed behind the last team. Skip will ask Kevin Reynolds.