

Mill Cities Relay Event Committee Meeting Minutes

14 November 2003

Present: Dave Camire, Dave LaBrode, Tom Raiche, Skip Cleaver, Rosa Tejada, Jim Gilford, Ed Mahoney, Chip Mann, Dave Kazanjian, Jeff Gould, Marshall McCloskey, Gary Freedman, Brett Stevens, Steve Grande, Carol Zanni, Mike McCormick, Derek Duvall, Sharon Yu

1. Dave C. and Sharon will handle race day number pick up. There will be NO race day registration. Online registration will be available up to 48 hours prior to the race. After 12/4, the entry fee will increase to \$70.00 for 5 people teams and \$40.00 for the Sunshine Start teams. Entries will be accepted and bib numbers available at the X-Country race in Andover on 11/30.
2. There is a change in venue from the Elks to the Knights of Columbus, as well as a change in the last leg. Maps and directions are available on the relay's web site. It is very important for club reps to communicate this to their club.
3. Also new this year is there will be no free beer. Beer tickets will be sold for \$1.00 a piece for a 16 oz. Miller Lite or Sam Adams. Committee members will receive 5 free beer tickets. Carol and Ed will sell tickets, and be assisted as needed.
4. All clubs should update their web sites to include the new www.millcities.com web site. All pertinent info, changes, rules etc. will be on the site.
5. We have \$2,984.69 in the account, according to the last statement. I have not deposited any of the club fees or entry fees yet. All clubs have paid their fee with the exception of Coastal.
6. Shirts have been ordered with the logo designed by Shannon Hayes. Marshall ordered 600 t-shirts. He has also ordered hats to be sold and wind shirts for the committee and club presidents. Merchandise will be sold at the Knights, including beer mugs. Buy one beer mug, get one free beer. Marshall will need assistance in selling merchandise.
7. Dave L., Dave C. and Sharon met with Mike at the KOC last Sunday. Everything is going well with the hall and tables will be set up. There is a cook available to work with Jackie and help purchase paper goods. It was decided to have soup and beans available first, along with some chips and munchies, then serve the pasta dinner beginning at noon. It was felt we needed more food this year as some people didn't get any last year. We have the hall until 3, and then will have access to the bar for the traditional after-party. Parking is available in the large lot and on the street. Brett will get soda and water.
8. Our DJ this year is the HITMAN, the great Shaun Harrington.
9. Dave C. will present special 20-year award bricks to Warren Church and Jane Levesque. The bricks for team awards have been obtained.
10. Team captains should be designated to pick up batons.
11. A review of the course and responsibilities of each club was discussed in detail. Skip will go over the entire course the morning of the race. LaBrode will again mark the entire course, weather conditions permitting. There will be a digital clock at every exchange. Lawrence Auxiliary Police will be on the last leg of the course. A contribution will be made to them.

12. The Sunshine Start is at 8:30. Everyone still at the last hand off at 11 will be set off to run their leg.
13. Dave LaBrode is the MC this year. Skip Cleaver will present the Phil Quinn Award.
14. Gary will have the T-shirts at the start and finish. Team captains should pick these up.
15. In the event of snow, we will use the same snow plan as last year. The web site will be updated. In the event of severe weather, the event would be rescheduled to early next year.
16. A list of cell phone numbers follows: Sharon Yu 978-317-5721, Tom Raiche 603-566-5731, Dave LaBrode 978-376-8289, Dave Camire 978-430-5669, Ed Mahoney 603-533-4021, Skip Cleaver 603-305-9871, Carol Zanni 603-502-3629, Marshall McCloskey 617-548-9877, Steve Grande 603-490-1981, Mike McCormick 978-884-0896, Gray Freedman 617-775-3328, Brett Stevens 978-302-8129.
17. It was also suggested that the we make a donation to the Santa Fund and agreed that it would be a good thing to do and will be discussed again after the event.